Historic, Archive Document

Do not assume content reflects current scientific knowledge, policies, or practices.



1.9 Ag 81 E 1 i



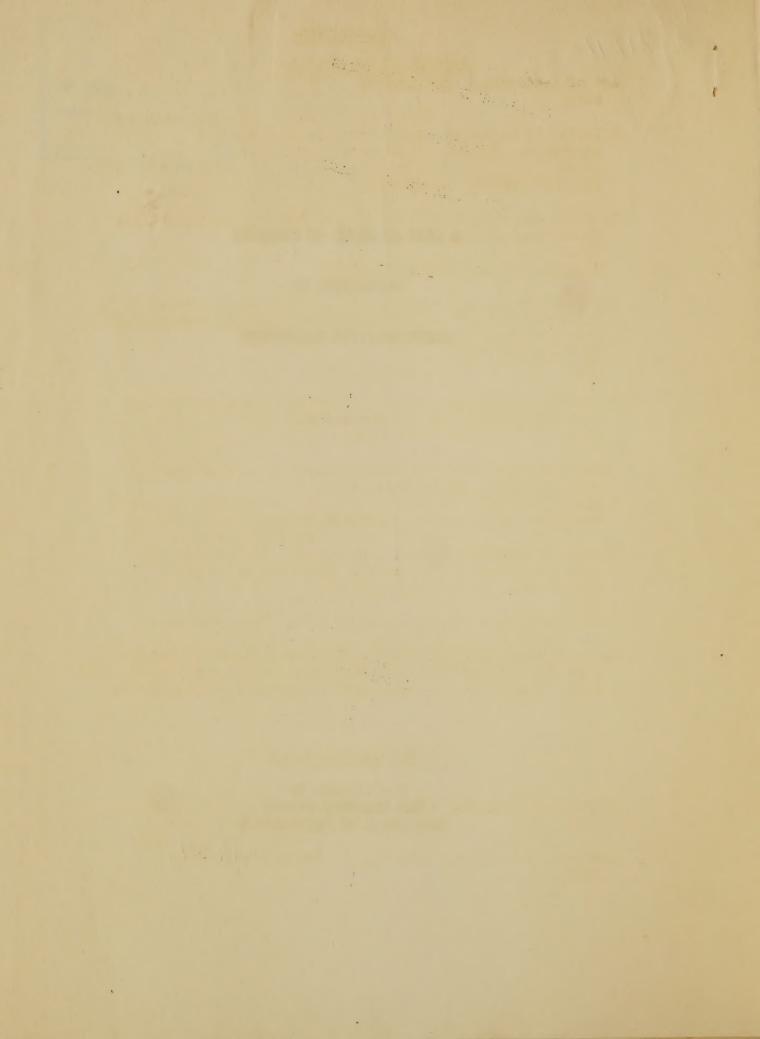
A LIST OF BOOKS ON SUBJECTS

PERTAINING TO

ADMINISTRATIVE MANAGEMENT

Distributed By
The Graduate School
Department of Agriculture

[1937]



ORDWAY TEAD.

- Art of Leadership. McGraw-Hill 308p.
- A Course in Personnel Administration; Syllabus and Questions. Columbia University Press, 1923. 246p.

"List of books": p. 244-246.

Creative Management; the relation of aims of administration. Association Press, 1935. 59p.
"Related publications": p. 57-59.

Human Nature and Management; the applications of psychology to executive leadership; including an appendix of questions and case problems. 2d edition.

McGraw-Hill, 1933.

338p.

Instincts In Industry; a study of working class psychology. Houghton Mifflin, 1918.
221p.

Labor Relations Under the Recovery Act; by O. Tead and H. C. Metcalf. McGraw-Hill, 1933.
259p.
"Selected references": p.253-254.

Personnel Administration; its principles and practice; by Ordway Tead and H. C. Metcalf. 3rd edition, revised. McGraw-Hill, 1933. 519p.
"Selected references" at end of most of the chapters.

U. S. Federal Board For Vocational Education... The labor audit, a method of industrial investigation. Govt. print. off., 1920. 48p. (Bull. no. 43. Employment management series, no. 8).

WALLACE B. DONHAM.

Business Adrift. McGraw-Hill, 1931. 165p.

Business Looks at the Unforeseen. McGraw-Hill, 1932. 209p.

GEORGE De ALBERT BABCOCK.

Production Control. Ronald Press, 1928. 24p.

The Taylor System in Franklin Management; application and results..in collaboration with Reginald Trantschold. New York Engineering Magazine Co., 1917. 245p. (Industrial Management Library).

EDGAR W. SMITH.

Organization and Operating Principles.

ERNEST G. DRAPER.

Can Business Prevent Unemployment; by E. G. Draper, J. R. Commons, Don D. Lecobier and S. A. Lewisohn. Knapf, 1925. 226p.

How Some Manufacturers have met Seasonal Unemployment.
American Management Assoc., 1925.
5p. (Annual convention ser. no. 29).

ROBERT B. WOLF.

The Creative Workman: an address delivered before the Technical Association of the Pulp and Paper industry at the spring meeting held at Dayton, Ohio, May 16, 1918, New York, Tappi, 1918.

HAROLD B. BERGEN

Salary Administration in Harry L. Doherty and Company. (Office executives ser. 10). 28p. 1928. American Management Assoc. 75 cents.

HARLOW S. PERSON.

- Industrial Education. Houghton, 1907. 86p.
- Linking Science and Industry; by H. S. Person and others. Williams and Wilkins, 1925. 206p. (Human relations ser. no. 2).
- Scientific Management As A Philosophy and Technique of Progressive Industrial Stabilization. Privately printed, International Industrial Relations Assoc., 1931. 64p.
- Scientific Management in American Industry; by Taylor Society, New York; H. S. Person, editor. Harper, 1929. 479p.

* * * * * * * *

- Charters, W. W.
 The Development of Executive Talent. General management series, no. 77. 1926. \$1.00.
- Cleeton, Glen U. Executive Ability; by Glen U. Cleeton and Charles W. Mason. The Antioch Press, Yellow Springs, Ohio. 1934. \$2.00
- Donald, W. J. (editor)
 Handbook of Business Administration. McGraw-Hill Book Co.,
 1931.
- Fayol, Henri.

 Industrial and General Administration. Putnam and Sons.
- Ford, A. Scientific Approach to Labor Problems. McGraw-Hill, 1931.
- Frederick, Katherine A.
 Trained Personnel for Public Service.
 Publication of National League of Women Voters. 1931.
- Gates, A. B.
 Training the Supervisor to Train. Production executives' series no. 71. 1928.
- Gaus, J., and others.

 Frontiers of Public Administration. University of Chicago Press
 1936.

- Hepner, H. W.
 Human Relations in Changing Industry. Prentice-Hall, Inc.,
 New York City, 1932.
- Herring, E. P.
 Public Administration and the Public Interest. New York,
 McGraw-Hill, 1936.
- Lombie, Morris B. (editor)
 Training for the Public Service. Chicago, Public Administration series no. 40). 1935.
- Metcalf, H. C.
 Psychological Foundations of Management. McGraw-Hill, 1927.
- Niles, Henry E.

 The Office Supervisor: His relations to persons and to work;
 by H. E. Niles, and M. C. H. Niles. John Wiley and Sons.
 New York, 1935.
- Pfiffner, J. M. Public Administration. Ronald Press, New York, 1935.
- Sheldon, Oliver
 The Philosophy of Management.
- U. S. Department of Agriculture. Department Graduate School. Elements of Personnel Administration. 1935. 102 p. Bibliography.
- Walker, H.

 Public Administration in the United States. Farrar and
 Rhinehart. New York. 1937.
- White, L. D.
 Trends in Public Administration; McGraw-Hill, New York.
 1934.

Public Administration.

- Willoughby, W. F.
 Principles of Public Administration.
- Metcalf, Henry C. Scientific Foundations of Business Administration.
- Taylor Society
 Scientific Management
- Dennison, Henry
 Organization Engineering

Jones, Thomas
Theories and Types of Organization, Their H istory, Industrial and Economic Background.

Schell, Erwin H.

The Technique of Executive Control.

Administrative Proficiency in Business.

Smith, Elliott Dunlap
Psychology for Executives

Watkins, Gordon S. Labor Management

